



## KWARA GEOGRAPHIC INFORMATION SERVICE (KW-GIS) Update Form for Organisations

|             |             |                                                                                               |            |             |
|-------------|-------------|-----------------------------------------------------------------------------------------------|------------|-------------|
| <b>TEMP</b> | Temp Number | (Fill in <b>CAPITAL LETTERS</b> and tick the appropriate items. <b>DO NOT FOLD</b> this form) | <b>KWL</b> | File Number |
|-------------|-------------|-----------------------------------------------------------------------------------------------|------------|-------------|

Use this form to update your contact data or any other data related to your application or file.

### FOR OFFICIAL USE ONLY

Application Date: Day / Month / Year

Update Type: ☐ Contact Data Update ☐ Representative Update ☐ File/Application Update

### BOX 1 APPLICANT

All applicants must complete Box 1 in full. All applicants must submit the original documents used to identify the organisation; they will be copied and returned. The **original identification document** used to prove identity of the MD/CEO/Chairman must be submitted; it will be copied and returned

1.Name of Organisation: \_\_\_\_\_

2.Corporate Affairs Commission Number (CAC): \_\_\_\_\_ 3.Date of Registration: Day / Month / Year

4.TIN: (Tax Identification Number) \_\_\_\_\_ 5.Phone: \_\_\_\_\_ 6.Email: \_\_\_\_\_

CEO/MD/Chairman Information

7.Title: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_ Surname: \_\_\_\_\_

8.Designation: \_\_\_\_\_ 9.Phone: \_\_\_\_\_ 10.Email: \_\_\_\_\_

11.Identification: ☐ National ID Card ☐ International Passport ☐ Driver's License ☐ Voter Card ID Number \_\_\_\_\_

### BOX 2 ADDRESS

12.House No: \_\_\_\_\_ Street Name: \_\_\_\_\_

13.District: \_\_\_\_\_ 14.City/Town: \_\_\_\_\_ 15.State: \_\_\_\_\_

16.Country: \_\_\_\_\_ 17.P.O. /P.M.B.: \_\_\_\_\_ 18.C/O: \_\_\_\_\_

19.Additional Address Information: \_\_\_\_\_  
(opposite of...,near to...)

### BOX 3 REPRESENTATIVE

Applicants who wish to appoint a new representative must complete Box 3 in full. An **original identification document** must be used to prove the identity of the representative. It will be copied and returned. *Applicants Note: the representative is authorised to submit and receive information and documents pertaining to this file.*

20.First: \_\_\_\_\_ Middle: \_\_\_\_\_ Surname: \_\_\_\_\_

21.Phone 1: \_\_\_\_\_ Phone 2: \_\_\_\_\_ Email: \_\_\_\_\_

22.Identification: ☐ International Passport ☐ National ID Card ☐ Voter Registration Card ☐ Driver's License ID Number \_\_\_\_\_

### BOX 4 APPLICATION UPDATE

To update an application currently being processed, fill box 4 with the necessary details. Updating any completed application is **not allowed**.

23.Application Type: ☐ Regular Property Registration ☐ Systematic Property Registration ☐ Regularisation ☐ Direct Allocation

☐ Recertification (State Title to State Title) ☐ Recertification (Customary Title to State Title) ☐ Re-Grant

24.Plot L.G.A. \_\_\_\_\_ 25.Plot District \_\_\_\_\_ 26.Improvement Value: \_\_\_\_\_

27.Plot Land Use \_\_\_\_\_ 28.Plot Land Purpose \_\_\_\_\_ 29.Time for Development: 36 Months

(for appropriate description see below 28a)

30.Plot Description \_\_\_\_\_

31.If for Allocation: Size of plot requested: ☐ High density (+/- 450sqm) ☐ Medium density (+/- 750sqm) ☐ Low density (>750sqm)

## BOX 5 PLANNING PERMIT

All applicants must fill in this box.

32. Have you applied for a planning permit ? ☐ Yes

☐ No

33. If Yes, did you obtain your planning permit ? ☐ Yes Planning Permit Number: \_\_\_\_\_

☐ No

## BOX 6 SIGNATURE

All applicants must affix their signature; the application will not be accepted without signature. In the case of a representative, they must also affix their signature.

CEO/MD/Chairman Signature: \_\_\_\_\_

Representative Signature: \_\_\_\_\_

28 a. Specify the Landuse or the Purpose Clause and copy the description to item 28 above:

☐ **RESIDENTIAL**

- ☐ Private Residential
- ☐ Government Residential
- ☐ Government Housing Estate
- ☐ Palace

☐ **MIXED USE**

- ☐ Commercial - Residential
- ☐ Residential - Industrial

☐ **Gas & Fuel Supply**

- ☐ Gas Plant
- ☐ Petrol Filling Station

☐ **AGRICULTURAL**

- ☐ Agricultural Farmland
- ☐ Plantation
- ☐ Urban Agriculture
- ☐ Ranch
- ☐ Fish Pond
- ☐ Poultry

☐ **Religious**

- ☐ Church
- ☐ Church ( Private)
- ☐ Mosque
- ☐ Mosque (Private)
- ☐ Shrine

☐ **COMMERCIAL**

- ☐ Hotel ( 16 and Above)
- ☐ Hostel
- ☐ Guest House (1-10 Rooms)
- ☐ Guest House (11-15 Rooms)
- ☐ Restaurant / Fast Food
- ☐ Shops
- ☐ Shopping Mall / Plaza
- ☐ Small Shops / Corner Shops
- ☐ Market
- ☐ Supermarket
- ☐ Shopping Complex
- ☐ Office Complex
- ☐ Commercial Bank
- ☐ Housing Estate
- ☐ Microfinance Bank / Cash Centre
- ☐ Cinema / Theatre
- ☐ Carwash(Road Side)
- ☐ Carwash(Modern)
- ☐ Laundry
- ☐ Sports Facility
- ☐ Betting and Lottery
- ☐ Tv or Radiostation
- ☐ Polytechnic
- ☐ University
- ☐ Day Care
- ☐ College of Education

☐ Religious School

- ☐ Other Tertiary Institution
- ☐ Laboratory
- ☐ Primary/Secondary School(Public)
- ☐ Primary/Secondary School(Private)
- ☐ Hospital(Public)
- ☐ Hospital(Private)
- ☐ Research Institution
- ☐ Pharmacy
- ☐ Hostel With Shops
- ☐ Motor Park
- ☐ Truck Park / Lorry
- ☐ Clinic
- ☐ Ware House
- ☐ Event Hall
- ☐ Amusement Park
- ☐ Holiday Resort
- ☐ Picnic Area
- ☐ Golf Course
- ☐ Sport Area
- ☐ Night Club
- ☐ Recreational Centre
- ☐ Country Club / Health Farm
- ☐ Medical Laboratory Diagnostic Centre(Private)
- ☐ Medical Laboratory Diagnostic Centre(Public)
- ☐ Other (Vocational,JMB Centre,Computer Centre)

☐ Bus Stand

- ☐ Public Parking
- ☐ Telecom Mast / Station
- ☐ Community Hall
- ☐ Local Eatery
- ☐ Private Hall
- ☐ **PUBLIC UTILITY UNIT**
- ☐ Power Station
- ☐ Sewage Treatment Plant
- ☐ Game Reserve / Zoo
- ☐ Water Treatment Plant
- ☐ Dump Site
- ☐ Play Ground
- ☐ Recycling Facility

☐ **Public Institution**

- ☐ Secretariat(State/Local)
- ☐ Government Institution (Office)
- ☐ Library
- ☐ Court / Jurisdiction
- ☐ Fire Department
- ☐ Barracks
- ☐ Non Governmental Organization

☐ **INDUSTRIAL**

- ☐ Quarry
- ☐ Borrow Pit
- ☐ Mining
- ☐ General Manufacturing
- ☐ Metal or Wood Factory
- ☐ Paper, Chemicals, Textile
- ☐ Stones, Sediment, Ceramics
- ☐ Agro-Allied Industry
- ☐ Showroom ( Furniture,Electronics)
- ☐ Pharmaceutical
- ☐ Organized Mechanic Workshop
- ☐ Block Making
- ☐ Meat Packaging/Slaughterhouse
- ☐ Steel Industry
- ☐ Water Packaging, Bottling or Sachet Product
- ☐ Rice Mill
- ☐ Food Processing
- ☐ Feed Mills
- ☐ Sawmill

**(for more information get the full Application Guidelines from KW-GIS Customer Service or [www.kwgis.org](http://www.kwgis.org))**

**KW-GIS Helpline: 0706 669 6401 or 0701 356 3921**

**Email: [info@kwgis.org](mailto:info@kwgis.org); Web: [www.kwgis.org](http://www.kwgis.org)**

**Completed forms, evidence of payment and documents should be returned to:**

**KW-GIS Office at Commissioner's Lodge Way, G.R.A., Ilorin, Kwara State, Nigeria.**