



KWARA GEOGRAPHIC INFORMATION SERVICE (KW-GIS)

APPLICATION FOR STATUTORY RIGHT-OF-OCCUPANCY

Application Form for Allocation Organisations

Application Date: Day / Month / Year

KWL

File Number

Please complete this form. Fill in **CAPITAL LETTERS** and tick the appropriate items. Read Instructions at the back page and refer to full Application Guidelines.

1. Organization Type: ☐ Corporate / Company ☐ Institution (Schools, Mosque, Church, Health) ☐ NGO /Civil Society Organisation

2. Name of Organisation:

3. Registration Number (RC, BN, IT):

4. Date of Registration: Day / Month / Year

6. Phone 1:

Phone 2:

7. Email:

8. Organization Contact (CEO **OR** a Director): Designation:

TIN:

Tax Identification Number

Title:

First:

Middle:

Surname:

9. Phone 1:

Phone 2:

10. Email:

11. Identification: ☐ Int. Passport ☐ National ID Card ☐ Driver's Lic. ☐ Voter's Card ID No.:

12. Address of Organisation / Company or Headquarter:

13. House No.:

Street Name:

Ward:

Village

City/Town

Local Gov.:

State:

Country:

P.O. /P.M.B.:

C/O:

Additional Address Information: (opposite of...,near to...)

14. Delivered in Person? ☐ YES ☐ NO If "No", provide the Representative details below:

15. Title: First: Middle: Surname:

16. Phone 1:

Phone 2:

17. Email:

18. Identification: ☐ Int. Passport ☐ National ID Card ☐ Driver's Lic. ☐ Voters Card ID No.:

19. Plot Size:

20. Village/Community:

21. City/Town:

22. Local Gov.:

23. Additional Address Information:

Please read and fill out this form very carefully. Any mistake may cause delay in the processing of your application!

24. Purpose for which the Land is used / required:
(for appropriate description see below 24a)

25. Plot Condition: ☐ Developed ☐ Undeveloped

26. If developed, Value of Improvement:

27. Write any comment:

Has this organization been the recipient of any government land? ☐ YES ☐ NO

Declaration:

It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge and may be published in the media.

☐ I have read and I acknowledge the above declaration.

Organization Representative Signature:

24 a. Specify the Landuse or the Purpose Clause and copy the description to item 24 above :

☐ RESIDENTIAL	☐ COMMERCIAL	☐ Religious School	☐ Bus Stand	☐ INDUSTRIAL
☐ Private Residential	☐ Hotel (16 and Above)	☐ Other Tertiary Institution	☐ Public Parking	☐ Quarry
☐ Government Residential	☐ Hostel	☐ Laboratory	☐ Telecom Mast / Station	☐ Borrow Pit
☐ Government Housing Estate	☐ Guest House (1-10 Rooms)	☐ Primary/Secondary School(Public)	☐ Community Hall	☐ Mining
☐ Palace	☐ Guest House (11-15 Rooms)	☐ Primary/Secondary School(Private)	☐ Local Eatery	☐ General Manufacturing
☐ MIXED USE	☐ Restaurant / Fast Food	☐ Hospital(Public)	☐ Private Hall	☐ Metal or Wood Factory
☐ Commercial - Residential	☐ Shops	☐ Hospital(Private)	☐ PUBLIC UTILITY UNIT	☐ Paper, Chemicals, Textile
☐ Residential - Industrial	☐ Shopping Mall / Plaza	☐ Research Institution	☐ Power Station	☐ Stones, Sediment, Ceramics
☐ Gas & Fuel Supply	☐ Market	☐ Pharmacy	☐ Sewage Treatment Plant	☐ Agro-Allied Industry
☐ Gas Plant	☐ Supermarket	☐ Hostel With Shops	☐ Game Reserve / Zoo	☐ Showroom (Furniture,Electronics)
☐ Petrol Filling Station	☐ Shopping Complex	☐ Motor Park	☐ Water Treatment Plant	☐ Pharmaceutical
☐ AGRICULTURAL	☐ Office Complex	☐ Truck Park / Lorry	☐ Dump Site	☐ Organized Mechanic Workshop
☐ Agricultural Farmland	☐ Commercial Bank	☐ Clinic	☐ Play Ground	☐ Block Making
☐ Plantation	☐ Housing Estate	☐ Ware House	☐ Recycling Facility	☐ Meat Packaging/Slaughterhouse
☐ Urban Agriculture	☐ Microfinance Bank / Cash Centre	☐ Event Hall	☐ Public Institution	☐ Steel Industry
☐ Ranch	☐ Cinema / Theatre	☐ Amusement Park	☐ Secretariat(State/Local)	☐ Water Packaging, Bottling or Sachet Product
☐ Fish Pond	☐ Carwash(Road Side)	☐ Holiday Resort	☐ Government Institution (Office)	☐ Rice Mill
☐ Poultry	☐ Carwash(Modern)	☐ Picnic Area	☐ Library	☐ Food Processing
☐ Religious	☐ Laundry	☐ Golf Course	☐ Court / Jurisdiction	☐ Feed Mills
☐ Church	☐ Sports Facility	☐ Sport Area	☐ Fire Department	☐ Sawmill
☐ Church (Private)	☐ Betting and Lottery	☐ Night Club	☐ Barracks	
☐ Mosque	☐ Tv or Radiostation	☐ Recreational Centre	☐ Non Governmental Organization	
☐ Mosque (Private)	☐ Polytechnic	☐ Country Club / Health Farm		
☐ Shrine	☐ University	☐ Medical Laboratory Diagnostic Centre(Private)		
	☐ Day Care	☐ Medical Laboratory Diagnostic Centre(Public)		
	☐ College of Education	☐ Other (Vocational,JMB Centre,Computer Centre)		

Referred by :

Referee ID :

Referee Phone No :

Documents to Submit for Application for C-of-O :

1. Corporate Seal
2. Corporate Affairs Commission Certificate of Incorporation / Registration
3. Photo ID of the CEO **or** a Director (**and** Authorized Representative) :
National ID Card **or** Int'l Passport **or** Driver's license **or** Voter's Card
4. Tax Clearance Certificate of the Organization
5. Utility Bill to verify Organization's office address
6. Court affidavit and Police Report for lost or stolen documents
7. if using an Authorized Representative, a signed appointment letter and Photo ID is required
8. KW-IRS receipt

Payment

A one-time, non-refundable Processing Charge of 50,000 is required.

Please note that this charge does not automatically grant allocation.

KW-IRS receipt must be submitted together with the completed Application Form.

Completed forms, evidence of payment and documents should be returned to:

KW-GIS Helpline: 0706 669 6401, 0701 356 3921

Email: info@kwgis.org; Web: www.kwgis.org

KW-GIS Office at Commissioner's Lodge Way, G.R.A., Ilorin, Kwara State, Nigeria.

Please read and fill out this form very carefully. Any mistake may cause delay in the processing of your application!