

# POA

Power of Attorney for R-of-O Title Holder



KWARA GEOGRAPHIC INFORMATION SYSTEMS (KW-GIS)

## APPLICATION FOR REGISTRATION OF POWER OF ATTORNEY *Application Form for Private and Organisation Title Holder*

This Form has to be attached to the UFI or UFO Form with Details of the Donee. Proof of identity is required.  
Recognized official ID's include National ID Card, International Passport, Driver's Licence, and Voter's Registration Card.

To apply for Registration of Power of Attorney under Lands File Number:

1. Application Date: Day / Month / Year 2. Application for: ☐ Private ☐ Organisation ☐ Agent

3. Applicant Name: Title / Firstname / Middlename / Lastname 4. Phone:

### Details of the Donor, Details of the Transaction and Details of the Property

5. Name of Donor: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

6. Gender: ☐ Male ☐ Female 7. Date of Birth: (for private) 8. Registration Number (RC): (for organisation) if applicable

9. Nationality: (for private) 10. State of Origin: (for private) 11. Local Gov.:

12. House No: (7) Street Name: (Ilorin Road)

District: (Ilorin) City/Town: (Kwara) State: (Kwara)

Additional Address Information: (GRA)

13. TIN: Tax Identification Number 14. Phone: 15. Email:

16. Name of Donee: !!! Title / Firstname / Middlename / Lastname !!! or !!! Name of Organisation, Company, School, Church e.g. !!!

**It is required to fill and attache the UFI / UFO for the Donee to this Form and submit them together!**

17. Power of Attorney Type: ☐ revokable ☐ irrevokable 18. Amount of Consideration of the Transfer:

19. Property L.G.A.: (Ilorin LGA) 20. District: (Ilorin) 21. Town: (Kwara)

22. Property Location and / or Plot Number:

23. Purpose for which the Land is used: 24. Value of Improvement:

25. Demarcation of Plot: ☐ The Plot is surveyed (Survey Data submitted) ☐ The Plot is NOT surveyed and I need a Property Identification for my TDP  
(if your Plot is not surveyed please fill an Property Identification Form PIT)

26. Applicant Signature:

| Type of Applicant                             | Processing Fee |
|-----------------------------------------------|----------------|
| Private Individual                            | 10,000         |
| Corporate / Company                           | 10,000         |
| Institutions (School, Church, Health)         | 10,000         |
| Civil Society and Non Gov. Organisation (NGO) | 10,000         |

#### PAYMENT

The Payment is not refundable and must be paid to KW-IRS.

The Receipt must be submitted together with the completed filled Application Form.

#### APPROVED IDENTIFICATION

National ID Card; International Passport; Drivers Licence; Voter Registration Card.

#### Short Application Guidelines and Key steps in the processing of an application for Registration of Power of Attorney (POA)

1. An R-of-O Title Holder who wants to apply for Registration of Power of Attorney must apply with this POA form.
2. The Applicant (the Donor) must also complete a UFI/UFO form with the details of the recipient (Donee).
3. Payment for the Processing Fee must be made KW-IRS
4. The Receipt needs to be submitted with the completed application forms (POA and UFI/UFO) and the required documents (see details above).
5. If a new Offer of Terms and Conditions or a new C-of-O are required, the Donee must apply for a Replacement of Offer or fresh C-of-O with the RPL form.
6. The key steps in the Replacement process are described on the RPL application form - please refer to this form.

**(for more Information get the full Application Guidelines from KW-GIS Customer Service or [www.kwgis.org](http://www.kwgis.org))**

Declaration:  
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

**KW-GIS Helpline: 0706 669 6401 or 0701 356 3921**

Completed forms, evidence of payment and documents can be returned to:  
KW-GIS Office at Commissioner's Lodge Way, GRA, Ilorin, Kwara State