



Organisation
Stamp
or Seal

KWARA GEOGRAPHIC INFORMATION SERVICE (KW-GIS)
APPLICATION FOR LAND REGISTRATION
Application Form for Organisations

Application Date: Day / Month / Year

RN

File Number

Please complete this form. Fill in **CAPITAL LETTERS** and tick the appropriate items. Read Instructions at the back page and refer to full Application Guidelines.

1. Organization Type: ☐ Corporate / Company ☐ Institution (Schools, Mosque, Church, Health) ☐ NGO /Civil Society Organisation

2. Name of Organisation: _____

3. Registration Number (RC, BN, IT): _____ 4. Date of Registration: Day / Month / Year

6. Phone 1: _____ Phone 2: _____ 7. Email: _____

8. Organization Contact (CEO **OR** a Director): Designation: _____ TIN: _____ Tax Identification Number

Title: _____ First: _____ Middle: _____ Surname: _____

9. Phone 1: _____ Phone 2: _____ 10. Email: _____

11. Identification: ☐ Int. Passport ☐ National ID Card ☐ Driver's Lic. ☐ Voter's Card ID No.: _____

12. Address of Organisation / Company or Headquarter:

13. House No.: _____ Street Name: _____ Ward: _____

Village _____ City/Town _____ Local Gov.: _____

State: _____ Country: _____ P.O. /P.M.B.: _____ C/O: _____

Additional Address Information: _____ (opposite of...,near to...)

14. Delivered in Person? ☐ YES ☐ NO If "No", provide the Representative details below:

15. Title: _____ First: _____ Middle: _____ Surname: _____

16. Phone 1: _____ Phone 2: _____ 17. Email: _____

18. Identification: ☐ Int. Passport ☐ National ID Card ☐ Driver's Lic. ☐ Voters Card ID No.: _____

19. Is the parcel delineated by Survey Plan ? ☐ YES ☐ NO

20. Is the applying Organisation the original Land Owner ? ☐ YES ☐ NO If "No" how did you acquire the plot and who is the former Owner?

☐ Sales Agreement ☐ Deed of Conveyance/Assignment/Transfer ☐ Allocation Letter ☐ Customary Grant

☐ Deed of Gift ☐ Inheritance ☐ Letter of Administration ☐ Other: _____

Name of former Owner: _____ Date of Transaction: Day / Month / Year

21. Plot Size: _____ 22. Plot Number: (if applicable) _____ 23. Street Name: _____ 24. Quarter: _____

25. Village/Community: _____ 26. City/Town: _____ 27. Local Gov.: _____

28. Additional Address Information: _____

29. Purpose for which the Land is used / required:

(for appropriate description see below 29a)

30. Plot Condition: ☐ Developed ☐ Undeveloped

31. If developed, Value of Improvement:

32. Write any comment:

To your knowledge, is the land parcel the subject of any dispute? ☐ YES ☐ NO

Declaration:

It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge and may be published in the media.

☐ I have read and I acknowledge the above declaration.

Organization Representative Signature:

29 a. Specify the Landuse or the Purpose Clause and copy the description to item 21 above :

☐ RESIDENTIAL

- ☐ Private Residential
- ☐ Government Residential
- ☐ Government Housing Estate
- ☐ Palace

☐ MIXED USE

- ☐ Commercial - Residential
- ☐ Residential - Industrial

☐ Gas & Fuel Supply

- ☐ Gas Plant
- ☐ Petrol Filling Station

☐ AGRICULTURAL

- ☐ Agricultural Farmland
- ☐ Plantation
- ☐ Urban Agriculture
- ☐ Ranch
- ☐ Fish Pond
- ☐ Poultry

☐ Religious

- ☐ Church
- ☐ Church (Private)
- ☐ Mosque
- ☐ Mosque (Private)
- ☐ Shrine

☐ COMMERCIAL

- ☐ Hotel (16 and Above)
- ☐ Hostel
- ☐ Guest House (1-10 Rooms)
- ☐ Guest House (11-15 Rooms)
- ☐ Restaurant / Fast Food
- ☐ Shops
- ☐ Shopping Mall / Plaza
- ☐ Small Shops / Corner Shops
- ☐ Market
- ☐ Supermarket
- ☐ Shopping Complex
- ☐ Office Complex
- ☐ Commercial Bank
- ☐ Housing Estate
- ☐ Microfinance Bank / Cash Centre
- ☐ Cinema / Theatre
- ☐ Carwash(Road Side)
- ☐ Carwash(Modern)
- ☐ Laundry
- ☐ Sports Facility
- ☐ Betting and Lottery
- ☐ Tv or Radiostation
- ☐ Polytechnic
- ☐ University
- ☐ Day Care
- ☐ College of Education

- ☐ Religious School
- ☐ Other Tertiary Institution
- ☐ Laboratory
- ☐ Primary/Secondary School(Public)
- ☐ Primary/Secondary School(Private)
- ☐ Hospital(Public)
- ☐ Hospital(Private)
- ☐ Research Institution
- ☐ Pharmacy
- ☐ Hostel With Shops
- ☐ Motor Park
- ☐ Truck Park / Lorry
- ☐ Clinic
- ☐ Ware House
- ☐ Event Hall
- ☐ Amusement Park
- ☐ Holiday Resort
- ☐ Picnic Area
- ☐ Golf Course
- ☐ Sport Area
- ☐ Night Club
- ☐ Recreational Centre
- ☐ Country Club / Health Farm
- ☐ Medical Laboratory Diagnostic Centre(Private)
- ☐ Medical Laboratory Diagnostic Centre(Public)
- ☐ Other (Vocational,JMB Centre,Computer Centre)

☐ Bus Stand

- ☐ Public Parking
- ☐ Telecom Mast / Station
- ☐ Community Hall
- ☐ Local Eatery
- ☐ Private Hall

☐ PUBLIC UTILITY UNIT

- ☐ Power Station
- ☐ Sewage Treatment Plant
- ☐ Game Reserve / Zoo
- ☐ Water Treatment Plant
- ☐ Dump Site
- ☐ Play Ground
- ☐ Recycling Facility

☐ Public Institution

- ☐ Secretariat(State/Local)
- ☐ Government Institution (Office)
- ☐ Library
- ☐ Court / Jurisdiction
- ☐ Fire Department
- ☐ Barracks
- ☐ Non Governmental Organization

☐ INDUSTRIAL

- ☐ Quarry
- ☐ Borrow Pit
- ☐ Mining
- ☐ General Manufacturing
- ☐ Metal or Wood Factory
- ☐ Paper, Chemicals, Textile
- ☐ Stones, Sediment, Ceramics
- ☐ Agro-Allied Industry
- ☐ Showroom (Furniture,Electronics)
- ☐ Pharmaceutical
- ☐ Organized Mechanic Workshop
- ☐ Block Making
- ☐ Meat Packaging/Slaughterhouse
- ☐ Steel Industry
- ☐ Water Packaging, Bottling or Sachet Product
- ☐ Rice Mill
- ☐ Food Processing
- ☐ Feed Mills
- ☐ Sawmill

Referred by :

Referee ID :

Referee Phone No :

Documents to Submit for Application of Land Registration:

1. Corporate Seal
2. Corporate Affairs Commission Certificate of Incorporation / Registration
3. Photo ID of the CEO **or** a Director (**and** Authorized Representative):
National ID Card **or** Int'l Passport **or** Driver's license **or** Voter's Card
4. Land Transfer Documents such as Sales Agreement **or** Deed of Transfer **or** Inheritance Document, including Root of Title or Affidavit
5. Original Survey Plan Three (3)
6. Court affidavit and Police Report for lost or stolen documents
7. if using an Authorized Representative, a signed Power of Attorney and Photo ID is required
8. KW-IRS receipt
9. Memorandum of Understanding
10. Birth Certificate/Age Declaration of Representative

Size of Land	Land Reg.	Admin Charges
0-1000 Sqm.	10,000	1,000
1,000-2,500 Sqm.	15,000	1,500
2,500 Sqm-0.5 Ha	20,000	2,000
0.5 Ha-1 Ha	24,000	2,400
1 Ha-5 Ha	30,000	3,000
5 Ha-10 Ha	40,000	4,000
10 Ha-50 Ha	50,000	5,000
50 Ha-100 Ha	74,000	7,400
100 Ha-200 Ha	100,000	10,000
200 Ha-500 Ha	150,000	15,000
500 Ha-1000 Ha	200,000	20,000
1000 Ha-5000 Ha	250,000	25,000
>5000 Ha	350,000	35,000

Payment

A one-time, non-refundable Processing Charge of N2,200 is required. KW-IRS receipt must be submitted together with the completed Application Form.

Completed forms, evidence of payment and documents should be returned to:

KW-GIS Office at Commissioner's Lodge Way, G.R.A., Ilorin, Kwara State, Nigeria.

KW-GIS Helpline: 0706 669 6401 or 0701 356 3921

Email: info@kwgis.org; Web: www.kwgis.org

Please read and fill out this form very carefully. Any mistake may cause delay in the processing of your application!

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