



KWARA GEOGRAPHIC INFORMATION SYSTEMS (KW-GIS)

APPLICATION FOR REGISTRATION OF DOCUMENTS

Application Form for Private and Organisation Title Holder

This Form has to be attached to the UFI or UFO Form

Recognized official ID's include National ID Card, International Passport, Driver's Licence, and Voter's Registration Card.

To apply for Registration of Court Proceedings or Caveat under Lands File Number:

Type of Registration: ☐ Court Proceedings

☐ Caveat

1. Application Date: Day / Month / Year

2. Application for: ☐ Private ☐ Organisation ☐ Agent

3. Applicant Name: Title / Firstname / Middlename / Lastname 4. Phone:

5. Gender: ☐ Male ☐ Female 6. Date of Birth: 7. Registration Number (RC): if applicable

8. Nationality: 9. State of Origin: 10. Local Gov.:

11. House No: (7) Street Name: (Ilorin Road)

District: (Ilorin) City/Town: (Kwara) State: (Kwara)

Additional Address Information: (GRA)

12. TIN: Tax Identification Number 13. Phone: 14. Email:

15. Property L.G.A.: (Ilorin LGA) 16. District: (Ilorin) 17. Town: (Kwara)

18. Property Location and / or Plot Number:

19. Purpose for which the Land is used: 20. Value of Improvement:

21. Applicant Signature:

Type of Applicant	Processing Fee
Private Individual	10,000
Corporate / Company	10,000
Institutions (School, Church, Health)	10,000
Civil Society and Non Gov. Organisation (NGO)	10,000

PAYMENT

The Payment is not refundable and must be paid to KW-IRS.

The Receipt must be submitted together with the completed filled Application Form.

APPROVED IDENTIFICATION

National ID Card; International Passport; Drivers Licence; Voter Registration Card.

Short Application Guidelines and Key steps in the processing of an application for Registration of Documents

1. An R-of-O Title Holder who wants to apply for Registration of Power of Attorney must apply with this POA form.
2. Payment for the Processing Fee must be made KW-IRS
3. The Receipt needs to be submitted with the completed application forms (POA and UFI/UFO) and the required documents (see details above).
4. If a new Offer of Terms and Conditions or a new C-of-O are required, the Donee must apply for a Replacement of Offer or fresh C-of-O with the RPL form.
5. The key steps in the Replacement process are described on the RPL application form - please refer to this form.

(for more Information get the full Application Guidelines from KW-GIS Customer Service or www.kwgis.org)

Declaration:
It is a punishable offence to provide any false information and / or make any false statements or claims when completing this form. Where it is subsequently discovered that a Certificate of Occupancy was issued based on false or inaccurate information, the Governor may at his sole discretion, revoke such Certificate of Occupancy. The Governor reserves the right to reject any application form not properly or fully completed and shall not incur any liability for any such rejection. The information you supply on this form is public knowledge may be published in the media.

KW-GIS Helpline: 0706 669 6401 or 0701 356 3921

Completed forms, evidence of payment and documents can be returned to:
KW-GIS Office at Commissioner's Lodge Way, GRA, Ilorin, Kwara State