



Statutory Right of Occupancy Required Documents

Individual Application

1. Completed application form (SRI)
2. One passport-sized photograph
3. Photo ID: National ID Card or Int'l Passport or Driver's License or Voter's Card
4. Land Transfer Documents such as Sales Agreement or Deed of Transfer or Inheritance Document, including Root of Title or Affidavit
5. Survey Plan (and Charting for Confirmation Report)
6. Current Tax Clearance Certificate
7. Utility bill to verify Applicant's home address
8. Court affidavit and Police Report for lost or stolen documents
9. If using an Authorized Representative, a signed appointment letter and Photo ID is required
10. Evidence of processing fee (KW-IRS receipt)
11. Valuation Report
12. Site Analysis Report / Environmental Impact Assessment Report