



Recertification Required Documents

Individual Application

1. Completed application form (RECI)
2. Recent passport-sized photograph
3. Photo ID: National ID Card or Int'l Passport or Driver's License or Voter's Card
4. Utility bill that carries the contact address that matches the address on the application form
5. Certificate of occupancy
6. Court affidavit and Police Report for lost or stolen documents
7. If using an Authorized Representative, a signed appointment letter and Photo ID is required
8. Evidence of processing fee (KW-IRS receipt)